

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



COUNTY OF LYCOMING
48 West Third Street
Williamsport Pennsylvania 17701
Telephone (570) 320-2124
Fax (570) 320-2127

CHRISTOPHER H. KENYON
Solicitor

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, SEPTEMBER 10, 2026
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only
- 1.6 Proclamation -Hunger Action Month – Katie Kerr, Community Engagement & Advocacy Specialist, Central PA Food Bank

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoices due through 9/16/26 to be paid on 9/9/26 in the amount of \$1,083,192.88.
- 2.2 Nicki Gottschall – Vote to approve the credit card cash requirement report for purchases from 7/28/26 through 8/26/26 in the amount of \$10,383.96.

3.0 INFORMATION ITEMS

- 3.1 Nicki Carter – Countywide Action Plan Funding Opportunity
- 3.2 Michael Hagen – Elected Officials Personnel Actions
New Hire
Courts / President Judge Linhardt – Paula Lupold, Executive Secretary, Full-Time, PG7, \$20.16 per Hour, 75 Hours per Pay Period, Anticipated Start Date: September 28, 2026.

4.0 PERSONNEL ACTIONS

- 4.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Recess Commissioners Meeting for the Community Development Block Grant Public Hearing

5.0 FINAL PUBLIC HEARING FOR FFY26 COMMUNITY DEVELOPMENT BLOCK GRANT

- 5.1 Convene Public Hearing
- 5.2 Larissa Hassinger – Discuss Final Public Hearing for FFY 2026 Community Development Block Grant Program and project selection for funding in the amount of \$589,879.00
- 5.3 Public Comment
- 5.4 Adjourn Public Hearing

Reconvene Commissioners Public Meeting

6.0 ACTION ITEMS

- 6.1 Larissa Hassinger – Vote to approve the MOU with Lycoming County Housing Authority for environmental reviews
- 6.2 Adrienne Stahl– Vote to approve the Agreement with Matthew Slivinski, Esq. (2026 approved budgeted item – Operating Expenses)
- 6.3 Adrienne Stahl – Vote to approve the Agreement with Donald Martin, Esq. (2026 approved budgeted item – Operating Expenses)
- 6.4 Adrienne Stahl - Vote to approve the Agreement with Robert Hoffa, Esq. (2026 approved budgeted item – Operating Expenses)
- 6.5 Adrienne Stahl – Vote to approve the Agreement with Krista Deats, Esq. (2026 Approved budgeted item – Operating Expenses)
- 6.6 Dave Goodwin – Vote to approve the grant application with the PA Commission on Crime & Delinquency for the FY 2026-2027 Intermediate Punishment Treatment Program Initiative in the amount of \$380,000.00.
- 6.7 Jennifer McConnell – Vote to approve the Memorandum of Understanding with West Branch Drug and Alcohol Abuse Commission in the amount of \$10,000.00. (2026 Approved budgeted item – Act 198 Restricted Fund)
- 6.8 Jennifer McConnell – Vote to approve the Memorandum of Understanding with West Branch Drug and Alcohol Abuse Commission in the amount of \$50,000.00. (2026 Approved budgeted item – Act 198 Restricted Fund)
- 6.9 Leslie Kilpatrick – Vote to approve the Zoom renewal with Keyser Consulting Group, LLC in the amount of \$12,500.00. (2026 approved budgeted item – Operating Expenses)

- 6.10 Forest Rothchild – Vote to approve the award of the Flood Warning System bid to Keystone Communications. (2026 approved budgeted item – ARPA Grant funds)
- 6.11 Forest Rothchild– Vote to approve the Amendment to the Agreement with PEMA for the Lawshee Run Project. (2026 approved budgeted item – ARPA Grant funds)
- 6.12 Forest Rothchild – Vote to ratify the Declaration of Disaster for Lycoming County
- 6.13 Shannon Barnes - Vote to approve Resolution 2026-18 amending Resolution 2024-01 and removing an assistant solicitor.
- 6.14 Shannon Barnes – Action on proposed relocation of the Lycoming County Register and Recorder’s Office to the Third Street Plaza Building.

7.0 COMMISSIONER COMMENT

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, September 17th, 2026, at 10:00 A.M. in the Commissioner’s Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

ATTACHMENT (A)

PERSONNEL ACTIONS:

Internal Changes:

Military Affairs – Jeffery Hamilton, Director of Veterans Affairs, Full-Time, PG9, \$47,837.712195 Annually, 75 Hours per Pay Period, Effective Date: September 13, 2026.

Pre-Release Center – Judy Lohman, Resident Supervisor, Part-Time, Union, \$20.70 per Hour, Not to Exceed 1000 Hours Annually, Effective Date: October 11, 2026.

Prison – Jennifer Gies, Sergeant, Full-Time, PG9, \$27.236 per Hour, 80 Hours per Pay Period, Effective Date: September 27, 2026.

Prison – Tapanga Jolin, Full-Time, Union, \$21.50 per Hour, 80 Hours per Pay Period, Effective Date: September 27, 2026.

New Hires:

Facilities Management – James Baker, Custodial Worker, Full-Time, PG3, \$14.8736 per Hour, 75 Hours per Pay Period, Anticipated Start Date: September 21, 2026.

Military Affairs – Vaughn Ceccacci, Assistant Director of Veteran's Affairs, Full-Time, PG 7, \$21.34 per Hour, 75 Hours per Pay Period, Anticipated Start Date: October 5, 2026.

Pre-Release Center – Michelle Probst, Resident Supervisor, Full-Time, Union, \$20.70 per Hour, 80 Hours per Pay Period, Anticipated Start Date: September 21, 2026.